

*glorifying God
by growing together*



Hinsdale

Seventh-day Adventist Church

TEAM MINISTRIES MANUAL – PART A

MISSION STATEMENT

Develop Fully Committed Followers of Christ

“Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always, to the very end of the age.” Matthew 28:19, 20

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MISSION STATEMENT

Develop fully committed followers of Christ

VISION

1. **Members Empowered Through Discipleship Education.** By 2018, 70% of our attending members will be trained and equipped as authentic disciples.
 - A. **Leadership Development**
 1. Position and role descriptions
 2. Recruitment
 3. Leadership Training for general and specific ministries
 - B. **Discipleship Training** from Cradle Roll through Adult
 1. How to become a disciple of Jesus Christ
 2. How to make and mentor a disciple
 3. How to pray like a disciple
 - C. **Discipleship Resource Center** By 2018 our church will provide discipleship education resources. The materials and programs that we develop will be made available to other churches.
2. **Building the Kingdom of God.** By 2018, 70% of our attendees will be integrated into small groups and ministries.
 - A. **Small Groups.** A wide array of small groups for all ages will be offered. Here are some examples.
 1. Bible study
 2. Project oriented
 3. Community focused
 4. Affinity groups
 5. Sabbath School
 6. Disciple making
 - B. **Ministries:** Meaningful ministries that are:
 1. Spiritual Gift based
 2. Community focused
 3. Mission aligned
3. **Serving the Local Community.** By 2018, 50% of our attendees will participate in serving our local community. These activities will focus on meeting real community felt needs based on demographic data, out in the community. A wide variety of projects will be offered. The following are a few examples:
 1. Hinsdale Community Services (HCS) and the Community House needs
 2. CHIP program
 3. Adventist Hinsdale Hospital volunteer programs (including Chaplains)
 4. Hinsdale service projects and Christ-focused awareness
 5. Feed My Starving Children project

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TAGLINE

Glorifying God by Growing Together

VALUES

Christ-like Character, Christian Education, Community,
Hospitality, Service

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Church Board

Purpose: The Hinsdale Seventh-day Adventist Church Board serves the congregation through implementation of, and participation in, the church's Mission. The Board also seeks to fulfill the responsibilities set forth in the official *Seventh-day Adventist Church Manual*.

Members

Senior Pastor, Associate Pastors
First Elder and Board of Elders Representative
Church Board Secretary
Director of Adult Sabbath School
Director of Audio, Video & Graphic (AVG) Ministry
Director of Children's Ministry
Director of Communications Ministry
Director of Discipleship Ministry
Director of Facilities Ministry
Director of Finance Ministry
Director of Hospitality Ministry
Director of Outreach Ministry
Director of Prayer Ministry
Co-Directors of Servant Leadership
Director of Worship Ministry
Director of Youth Ministry
Director of Young Adult Ministry
Facilitator of Vision Implementation
Four Members-at-Large
Minister of Music
Chair of Housing Committee

Chair and Vice-Chair

The Church Board nominates the chair and vice-chair at the first Board meeting of the new officer year from among the members-at-large. The chair convenes and presides at all meetings of the Board. The vice-chair serves in the chair's absence.

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Church Board Secretary and Membership Clerk

These positions maintain minutes of all meetings and make sure they are approved; make and keep records of all reports for the Illinois Conference, including membership; handle Board correspondence; provide the Agenda for all meetings; and notify Board members of the date, time and place of meetings. (See * page 7.)

Board Attendance

The Church Board meets on the second Monday of each month, unless notified differently. Each member is expected to attend regularly. If unable to attend a meeting, a designee (such as an assistant, co-leader or ministry-appointed representative) serves as a voting member. When both co-directors of a ministry attend Board meetings, the ministry only has one vote.

Leadership Selection

Selection of Nominating Committee

At the January Board meeting of the calendar year when the new leaders are to be selected, the Church Board sets in motion the process for the church body to select the Committee to Select the Nominating Committee.

Responsibilities of Nominating Committee

The committee is responsible to fill all of the following positions (designated by asterisks in Ministry Descriptions) and make the first reading of the initial report to the church congregation by the second Sabbath of April. Nominated officers serve two-year terms.

Director of Adult Sabbath School

Director of AVG Ministry

Director of Children's Ministry

Director of Communications Ministry

Director of Discipleship Ministry

Director of Facilities Ministry

Director of Finance Ministry

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Director of Hospitality
Director of Outreach Ministry
Director of Prayer Ministry
Co-Directors of Servant Leadership Ministry
Director of Worship Ministry
Director of Youth Ministry
Director of Young Adult Ministry
Facilitator of Vision Implementation
Four Members-at-Large of Church Board
Leader of 180° Ministry
Elders (including First Elder)
Deacons (including Head Deacon)
Deaconesses (including Head Deaconess)
Church Board Secretary*
Church Membership Clerk*
Fellowship Meal Coordinator
Head Greeter
Hospitality Social Committee Chair
Head Cashier
Children's Sabbath School Superintendent
Adult Sabbath School Superintendent
Sabbath School Secretary
Sabbath School Periodicals Coordinator
Children's Sabbath School Leader
Beginners I Sabbath School Leader
Beginners II Sabbath School Leader
Kindergarten Sabbath School Leader
Primary Sabbath School Leader
Junior Sabbath School Leader
Earliteen Sabbath School Leader
Youth Sabbath School Team
Pathfinder Leader
Little Lambs Leader
Eager Beavers Leader
Adventurers Leader
Health Ministries Leader

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Religious Liberty Leader
Minister of Music
Women's Ministry Leader
Men's Ministry Leader
Stewardship Educator
Discover Bible School Leader
Video Coordinator
Graphics Coordinator
Audio Coordinator
Sanctuary Decorator
Five to Seven Finance Ministry Committee Members
Worship Ministry Administrative Assistant
Three Worship Ministry Members-at-Large

*Clerk position is now divided to two roles: Church Membership Clerk handles membership only, and Church Board Secretary handles Board meetings.

Preliminary Report

A preliminary written report is to be given to the church congregation no later than the second Sabbath of April. Final approval of these positions should be completed no later than the third Sabbath of June.

Ministries with Co-Directors

The Servant Leadership Ministry will have co-directors (two people) who serve together on an equal basis. This is permanent, and will be repeated each term. The Co-Directors of Servant Leadership Ministry are the Head Deacon and Head Deaconess. Depending on the circumstances and the need, the Nominating Committee may find it necessary to select co-directors for other ministries.

Responsibilities of Ministry Directors

Once the ministry director and other nominated members of the team have been approved in April, they meet during May to select people to fill the appointed positions. Each ministry director forwards these additional names to the Nominating Committee.

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Nominating Committee Report

All selected persons chosen by the ministries are then submitted to the Nominating Committee for inclusion in a final written report. Recommendations regarding abilities and qualities of the various directors are listed here to assist the Nominating Committee in its search. It is important that the Nominating Committee always look for nominees who are good team players.

Personal Leadership Covenant

Elders, deacons, deaconesses and ministry directors are given a copy of the following covenant and asked to sign it before accepting a leadership position.

As a leader in the Hinsdale Seventh-day Adventist Church, serving in the position of _____, I am:

- 1. Committed to the Lordship of Jesus Christ and growing as His disciple.
- 2. A local church member.
- 3. Thoroughly committed to the message and mission of the Seventh-day Adventist Church.
- 4. Willing to actively support our Church Mission and Vision.
- 5. Willing to acknowledge the Lordship of Jesus Christ by committing to return a consistent, faithful tithe. I also recognize the importance of supporting the local church budget by my personal contributions.
- 6. Living in harmony with the spiritual and moral teaching of Scripture as particularly set forth in the Ten Commandments.

Print Name _____

Signature _____

Date _____

Qualifications of Ministry Directors

Director of Adult Sabbath School Ministry - This person should have a passion for continued learning in our membership, along with organizational skills and a mind open to interesting ways to involve our congregation.

Director of AVG Ministry -- This person should have a strong technical background, with good understanding of equipment needs and operation as well as strong organizational and communication skills.

Director of Children's Ministry -- This person should have a personal commitment to working with children, strong leadership qualities, good organizational skills and an ability to communicate well with young ones.

Director of Communications Ministry - This person should have strong communication skills, be computer literate and have a general knowledge of current communications technology. Writing capabilities would be an asset.

Director of Discipleship Ministry - This person should have a heart for helping others grow as Jesus' disciples, demonstrate strong administrative abilities and be able to develop a strong team. This must be combined with a strong commitment to the individual member as well as the corporate body of the church.

Director of Facilities Ministry - This person should have the ability to be a strong team leader, delegate, follow through on tasks and work well with people. Skills in construction or building maintenance would be an asset.

Director of Finance Ministry - This person should have a good understanding of financial reports and budgeting techniques,

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along with a collaborative leadership style and ability to present this information to the Board and the congregation in a manner that is easily understood.

Director of Hospitality Ministry - This person should have a commitment to the social climate of the church, experience in hospitality and an understanding of church potluck meals. The leader should enjoy organizing events. The leader also oversees the greeters.

Director of Outreach Ministry - This person should have a deep commitment to presenting and sharing Christ in the local community. An aptitude for motivation and marketing would be valuable assets. The leader coordinates a variety of outreach events through delegation and teamwork. Experience in working with nonprofits that provide services to fill community needs would be helpful.

Director of Prayer Ministry - The director should have a personal commitment to individual and corporate prayer with a deep desire to see the Spirit of God manifested through enhanced prayer life throughout the church family. It is essential that the director have organizational abilities and be a strong team player, especially in working with the other ministry directors.

Co-Directors of Servant Leadership Ministry - This is designed to have two co-directors, the Head Deacon and Head Deaconess. Each of these should have a humble servant heart in serving the Lord in His church.

Director of Worship Ministry - This person should have a commitment to enhancing the worship experience of the congregation. Strong organizational and verbal skills, as well as an appreciation for music, are important assets.

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Director of Youth Ministry - This person should have a personal commitment to working with young people and possess strong leadership, organizational and youth-relevant communications skills.

Director of Young Adult Ministry - This person should have a personal commitment to working with young adults and possess strong leadership, organizational and communications skills.

Official Service

Terms of Office - All officers are nominated for two-year terms. A service year coincides with the church's fiscal year from July 1 through June 30.

Vacancies or Absences - When an elected office becomes vacant, or when an officer is absent for an extended period, the Nominating Committee will nominate a replacement and submit the nomination to the church congregation for approval.

Evaluation of Performance/Responsibilities - The Board reserves the right to remove or reassign responsibilities of individuals or groups.

Committees Appointed by the Board - The Board may create a standing or task-related committee, whenever necessary, to fill the needs of the membership. Committees appointed by the Board are reviewed annually to fill vacancies or disbanded when their work is completed. Positions can be added or deleted.

Ministry Descriptions

Adult Sabbath School Ministry

Purpose - Equip members to fulfill the Great Commission (our mission) by developing discipleship through religious education and encouraging prayer, Bible study and fellowship. Encourage development of a meaningful prayer life and by studying God's Word together to ensure the Biblical truths of God's love and mercy become the cornerstone of our lives. Nurture fellowship that will help develop relationships and bonds between Sabbath School attendees who will support and encourage each other to follow and reach others for Christ - and thus foster member involvement in local community outreach and world missions.

Areas of Responsibility - The Adult Sabbath School program, Sabbath School lesson time and related activities.

Members of Ministry Team - Director of Adult Sabbath School Ministry*, Adult Sabbath School Superintendent*, Assistant Sabbath School Superintendents, Sabbath School Pianists, Sabbath School Teachers, Sabbath School Periodicals Coordinator*, Minister of Music*, AVG Director* or Designee, Members-at-Large or other Ministry Directors (as desired), Support Elder and Support Pastor.

Budget - Adult Sabbath School quarterlies and other materials relating to class or program activities.

AVG Ministry (Audio, Video & Graphic)

Purpose - Provide the medium to communicate Sabbath School, Worship Service and other programs conducted in the Sanctuary, Chapel or Fellowship Hall.

*Positions marked with an asterisk are selected by the Nominating Committee.

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Areas of Responsibility - Live streaming and recording/archiving worship services and other special events on the church website. Edit worship services to make them available on DVDs for purchase. Schedule volunteers to man cameras, graphics and sound board equipment. Keep up the operation of audio, video and graphic equipment and components for programs.

Members of Ministry Team - Director of AVG Ministry*, Audio Coordinator*, Video Coordinator*, Graphics Coordinator*, Finance Ministry Director*, Support Elder and Support Pastors.

Budget - Audio, video and graphics equipment upkeep, repairs and upgrades. Streaming live and archiving costs. Song and video copyright licenses.

Children's Ministry

Purpose - Disciple our children to Christ within a Christian learning environment using appropriate written materials, activities, fellowship groups and many ministry opportunities. For all children of our congregation, help foster a relationship with Christ.

Members of Ministry Team - Director of Children's Ministry*, Beginners I Sabbath School Leader*, Beginners II Sabbath School Leader*, Kindergarten Sabbath School Leader*, Primary Sabbath School Leader*, Junior Sabbath School Leader*, Children's Sabbath School Superintendent*, Little Lambs Leader*, Eager Beavers Leader*, Adventurers Leader*, Vacation Bible School Leader*, Support Elder and Support Pastor.

Areas of Responsibility - Sees that all Children's Sabbath School Divisions, Little Lambs, Eager Beavers and Adventurers are properly staffed for the two-year term. Although the Nominating Committee is responsible for selecting leaders of the divisions/programs, the leaders select personnel to assist them. All items pertaining to these divisions and programs are handled through this ministry.

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Each quarter, this ministry reports to the Sabbath School Periodicals Coordinator the changes needed in weekly handouts.

Vacation Bible School (VBS) - Assists and supports the leader in organizing a summer Vacation Bible School to share the love of Jesus with children in the church and the community.

Little Lambs, Eager Beavers and Adventurers Leadership - Disciples children to Christ and develops future leaders.

Budget - Sabbath School Divisions, Little Lambs, Eager Beavers and Adventurers, Vacation Bible School and other Children's Ministry activities.

Communications Ministry

Purpose - Use all facets of communication to stimulate a nurturing and caring atmosphere within the church family as well as with potential members, the local community and other external audiences. Utilize all forms of technologies and communications resources to provide a consistent visual and written image at all times.

Members of Ministry Team - Director of Communications Ministry*, Webmaster, Newsletter Editor, Social Media Coordinator, Church Photographer, Graphic Designer, Bulletin Board Coordinator, Support Elder and Support Pastor.

Areas of Responsibility– Uses all means of communications and technology to share information with the membership that includes an interactive website, email newsletter, printed newsletter, membership directories, phone tree, internet/web, media releases and other published material. Works with other ministries in developing public relations and marketing materials for all church-affiliated and church-sponsored outreach programs as well as those that serve the church members. Sends media releases that invite the public to programs and enrichment seminars. Sends media releases/articles to

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The *Lake Union Herald* and the Illinois Conference newsletter. Works with other ministries to fulfill needs for publicity (e.g., flyers, brochures, posters, DVDs).

Budget - Website, newsletter, graphic design work, photography, marketing, public relations, related printing, church directory and educational, promotional and informational materials.

Discipleship Ministry

Purpose - Provide a discipling environment by nurturing all members through mentoring, education, stewardship and development of small groups. Equip members to be fruitful disciples by development of personal relationships with Christ through which their spiritual gifts, ministry passion and personal style are released.

Members of Ministry Team - Director of Discipleship Ministry*, Women's Ministry Leader*, Men's Ministry Leader*, Vision Implementation Facilitator*, Religious Liberty Leader*, Education Secretary, Stewardship Educator, Church Video and Book Librarian, Support Elder and Support Pastor

Areas of Responsibility - Initiates activities to include but not limited to: 1) empower members to serve God for His glory by equipping them to understand and implement their spiritual gifts, ministry passions and personal styles of service; 2) provide weekly midweek services (prayer meetings in collaboration with Prayer Ministry); and 3) maintain a ministry library system for easy access to educational outreach materials.

Stewardship - Promotes good stewardship as a responsibility of every church member. Encourages members to remember the needs of others as well as those of the church. Provides stewardship education when necessary, and coordinates with the Worship Ministry, Pastors and Church Board.

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Ministry Coordination - Works with the Communications Ministry to provide marketing and promotional materials for church-initiated programs, as needed.

Budget - Discipleship Ministries, Stewardship Ministries, Discipleship Discretionary Fund, Women's Ministries, Men's Ministries, Library items (books, videos, DVDs, CDs and other educational materials).

Facilities Ministry

Purpose - Handle the maintenance and safety concerns of the church and church house, including landscaping.

Members of Ministry Team - Director of Facilities Ministry*, Head Deacon*, Head Deaconess*, Custodial Supervisor, HVAC Coordinator, Grounds Coordinator, Small Projects Coordinator, Interior Coordinator, Support Elder and Support Pastor.

Areas of Responsibility - Facilitates the maintenance, upkeep and beautification of the church grounds and buildings; schedules grass cutting and church work bees; stocks all equipment and supplies for these purposes; initiates policies and procedures for uses of the church; oversees and educates about church safety; instructs the very young to treat others and church property with respect; and verifies that insurance and other payments are made when due.

Budget - Equipment maintenance, building and grounds maintenance, building insurance, liability insurance, utilities (electricity, heat, water, sewage and garbage), church van, contingency fund cost for major repairs and custodial supplies and equipment. Scheduling, cleaning and maintenance of church van is handled by the Pastor for Youth and Children.

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Finance Ministry

Purpose - Safeguard the church's financial resources while providing financial support and expenditure strategy for fulfilling the church's Mission and Vision. Maintain the church's financial records through the church accountant. Prepare and provide church financial information to the Board and the congregation in a timely and accurate manner.

Members of the Ministry Team - Director of Finance Ministry*, Accountant, First Elder, Head Cashier, five to seven Members-at-Large*, Support Elder and Senior Pastor.

Areas of Responsibility - Church Operating Budget: Solicits a two-year budget request from each ministry. Prepares the budget to be presented for approval to the Board and the church business session.

Hospitality Ministry

Purpose - Warmly welcome all members by providing them with church connections and friendships that will grow their comfort level. Provide leadership in fellowship and social activities within the church and the community, for the congregation at large and/or small groups. Coordinate greeters who welcome all attendees into worship services and special events.

Members of Ministry Team - Director of Hospitality Ministry*, Fellowship Meal Coordinator*, Hospitality Social Coordinator*, Head Greeter*, Three Members-at-Large, Additional Greeters, Support Elder and Support Pastor

Areas of Responsibility -

- ◆ Social Events - Organizes and directs regular, pertinent social activities for the church congregation.
- ◆ Hospitality Dinners - Oversees the Sabbath hospitality meals and

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makes sure that a host team is in charge each time.

- ◆ Greeting - Assigns greeters for each worship service, as needed. This ministry is also responsible to provide ushers and greeters at all special services.

Budget - Potluck and banquet supplies, food, decorating costs.

Outreach Ministry

Purpose - Provide leadership in leading people to Jesus and following His example by ministering to their local humanitarian needs, drawing them to Jesus and our church family through appropriate ministries and events and participating in Adventist Church global ministries (e.g., ADRA, Hinsdale Men's Choir). This ministry evaluates, develops and assists in providing informational and educational programs for the congregation and the community. Many of these programs assist men and women to reach their fullest potential mentally, spiritually, physically and emotionally through health, temperance and environmental education.

Members of Ministry Team - Director of Outreach Ministry*, Community Services Leader, Discover Bible School Coordinator*, Family Ministry Coordinator, Health Ministries Leader*, Nursing Home Ministries Coordinator, 180° Ministry Leader*, additional support as needed, Support Elder and Support Pastor.

Areas of Responsibility -

- ◆ Outreach Seminar Programs (e.g., cooking schools, grief recovery, financial, parenting)
- ◆ Outreach Information (e.g., booths or tables at fairs, festivals or malls)
- ◆ Adventist Community Services - Works on meeting community's needs by showing compassion and care through joint efforts with local or global agencies to assist the homeless and other people in need (e.g., American Red Cross, Adventist Disaster and Relief Agency-ADRA)

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- ◆ Outreach Connections - Encourages distant members to connect with nonprofits to engage in local caring and humanitarian endeavors
- ◆ Evangelism Both Individual and Corporate - Conducts and coordinates public evangelism, satellite evangelism and other evangelistic initiatives
- ◆ Mission Emphasis - Promotes Adventist World Missions in general by supporting and organizing specific mission projects

Ministry Coordination - Works closely with other ministries as needed (e.g., Communications Ministry for the production of public relations and marketing materials).

Budget - Outreach in general, outreach seminars and programs, community services, evangelism and missions.

Prayer Ministry

Purpose - Foster prayer as the primary thread that runs throughout the bases of church life and ministries. Provide prayer support, as needed, for ministry initiatives, prayer vigils, prayer chains, prayer groups and other events, as the team is led by the Holy Spirit.

Members of Ministry Team - Director of Prayer Ministry*, Members-at-Large, Support Elder and Support Pastor.

Areas of Responsibility - Annual 24-hour prayer vigil, prayer support for ministry team events (e.g., VBS, special Sabbaths, evangelistic meetings, church business meetings, committees). Dissemination of timely prayer chain information or special calls for prayer, special emphasis of prayer for weekly worship services/speakers, coordination of midweek prayer services (in collaboration with Discipleship Ministry), Operation Global Rain, neighborhood prayer walks and National Day of Prayer.

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Budget - Prayer initiatives and supplies.

Servant Leadership Ministry

Purpose - Combine the traditional roles of Deacons and Deaconesses within one ministry aligning them more biblically within the church.

Members of Ministry Team - Co-Directors of Servant Leadership Ministry* (Head Deacon and Head Deaconess), Assistant Head Deacons*, Assistant Head Deaconesses*, Deacons*, Deaconesses*, Support Elder and Support Pastor.

Areas of Responsibility - Preparation of the church for meetings, support of any activities within the church building, assistance for members in need and distribution of the Helping Hands Funds.

Budget - Communion supplies.

Worship Ministry

Purpose - Organize and enhance the meaningful worship of God in our individual and corporate lives on Sabbath.

Members of the Ministry Team - Director of Worship Ministry*, Administrative Assistant*, Minister of Music*, Music Committee members, Sabbath Morning Worship Service Coordinator, AVG Director* or Designee, Vespers Committee Chair, Sanctuary Decorator, Three Members-at-Large*, Support Elder and Pastoral Team.

Areas of Responsibility - Church worship services and vespers.

Budget - Expenses relating to church worship and vesper services.

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Youth Ministry

Purpose - Provide youth with a Christian learning environment and enhance their spiritual experience by providing stimulating leadership, appropriate printed material, fellowship groups, social activities and ministry opportunities. Foster faith formation in all the youth of our congregation by intentionally passing on our Christian faith and unique Adventist heritage. This ministry should always strive to better prepare our young people for heaven.

Members of Ministry Team - Director of Youth Ministry automatically is the Pastor for Youth and Children. Other Members: Earliteen Sabbath School Leader*, Youth Sabbath School Leader*, Pathfinder Leader* and Support Elder.

Areas of Responsibility -

- ◆ Sabbath School - Ministry sees that the Youth and Earliteen Sabbath School Divisions are appropriately staffed with assistants to properly support and assist the leaders for the term of office.
- ◆ Activities - Ministry assists and supports the leader in organizing activities for Youth (high school age, grades 9-12) and Earliteen (grades 7-8) students.
- ◆ Pathfinder Leadership - Ministry serves as the communication link between the church and the Pathfinder program.

Budget - Youth and Earliteen Sabbath Schools and activities as well as the Pathfinder Club.

Young Adult Ministry

Purpose - Provide an environment for young adults (ages 18-35) conducive to interest and involvement in church activities; promote a growing relationship with Jesus, love and affection for each other and the use of all talents to reach the world while advocating for Jesus Christ.

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Members of Ministry Team - Director of Young Adult Ministry*, Support Elder and Support Pastor.

Areas of Responsibility -

- ◆ Sabbath School - Provide a Young Adult Sabbath School service for constituents and promote attendance there.
- ◆ Activities - Provide both social and worship gatherings, as well as opportunities for mission and local outreach activities.

Budget - Young Adult Sabbath School and outreach activities.

Support Services

Personnel Committee - The Personnel Committee handles employment of both full-time and part-time local church employees. These include the office administrator, accountant and custodian. The service sets up yearly reviews of all “local-hire” staff for performance and salary considerations. This committee is appointed by the Board and the chair attends Board meetings, as needed. The senior pastor is an ex-officio member of the Personnel Committee.

Custodial Service - The custodian works with the Director of the Facilities Ministry; however, on a day-to-day basis, the custodian reports to the senior pastor. The Facilities Ministry Director participates in the annual review of the church custodial services.

Housing Committee - The Hinsdale Seventh-day Adventist Church owns several houses for the primary purpose of providing affordable homes for the teaching staff of Hinsdale Adventist Academy. The Housing Committee is responsible for management, maintenance, acquisition and disposition of these residential properties. Any legal proceedings, including acquisition and disposition, require Church Board authorization. The chair, appointed by the Board, serves as a voting Board member. The committee includes the church accountant and three other members, selected by the chair and approved by the Board.



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